

Williams Creek Town Council Meeting

Meeting Minutes

February 8, 2021 @ 7:30 PM

Notice: This meeting is being held by electronic communications due to the COVID-19 Coronavirus Public Health Emergency in accordance with Indiana Governor Holcomb's Executive Order 21-03 and Indiana Code 5-14-1.5-3.6.

Attendance:

Present:

Bob Parrin, Clerk-Treasurer
Maureen Burger, Town Council President
Allen Kasper, Town Marshall
Heather Murphy, Town Council Member
Matt Neff, Town Council Member
Jason Sturman, Town Council Member
Trent Sandifur, Town attorney
Michael Wernke, Town Council Member

Others present:

William Batt
Julia Enkema
Tiffany Mastin - IMPD

Agenda and discussion:

1. Council president M. Burger called the meeting to order at 7:30pm. A quorum was reached with five council members present.
2. M. Burger nominated Heather Murphy to fill the remainder of the term for the vacant town council seat. On a motion by M. Neff, seconded by M. Wernke, the council voted unanimously in favor of the appointment.
3. R. Parrin administered the oath of office to H. Murphy.
4. M. Burger asked for comments and a motion to approve the meeting minutes of December, 2020. There being no comments, on a motion by M. Neff, seconded by M. Wernke, a unanimous vote approved the minutes as written.
5. R. Parrin presented the preliminary 2020 Annual Report to the council. The year ended with a cash balance of \$258,980, about \$20,000 higher than the beginning balance. After eliminating the 2019 extraordinary CCMG funding, receipts were up 6% mainly due to the Payroll Protection Program receipt of \$14,700 partially offset by a 12% reduction in MVH and LRS funds. On the disbursements side, expenses were down 8% due to the one time 2019 security camera cost and 25% reduction in fuel costs partially offset by higher security camera operating cost and increased right-of-way maintenance cost.

Resolution 2021-01 was introduced to transfer funds to the Rainy Day and General Funds per Indiana Code. On a motion by M. Neff, seconded by J. Sturman, the resolution was adopted unanimously by the

council. R. Parrin will route the ordinance electronically to council members for signature. He will distribute the SBOA Gateway reports when finalized.

The January 2021 financial report was reviewed. No extraordinary transactions occurred in the month. The council had no further questions on the financials.

R. Parrin advised a decision has yet to be received from SBA regarding forgiveness of the Payroll Protection Plan loan. If the loan is not forgiven, payments will commence 8/20/2021.

M. Burger requested approval of a \$1,257.24 expenditure for town logo items from Deluxe Enterprise Operations, Inc. On a motion by M. Wernke, seconded by M. Neff, the resolution was adopted unanimously by the council.

6. R. Parrin advised the council that he applied for an Indianapolis Neighborhood Infrastructure Partnership grant to reconstruct the intersection of High Drive and Hillcrest Road which has been damaged by the significant construction activity in that area. Grants will be announced in mid-March.

M. Wernke inquired about the next round of CCMG funding. As in past years, a fall 2021 solicitation is expected. M. Wernke and R. Parrin volunteered to assess the needs this summer.

7. A. Kasper updated the council on recent law enforcement activity. There was nothing to report in town, however a deputy assisted in two nearby calls where the offenders were apprehended.

Deputy Loyal is nearing retirement. A replacement has been identified.

The new security camera awaits only the final Comcast connection.

A. Kasper is pursuing the van owner of the vehicle involved in the recent fire at Ridge and Forest for damages to the road and right-of-way. At this point he found that the owner has limited insurance coverage. He has requested the IFD incident report to determine further action. The resident who reported the fire mentioned some confusion by the initial IFD driver as to the location and suggested that additional street signage might help. A. Kasper advised the IFD coordinate mapping system is superior to GPS. The issues with it tend to be the individual using the system.

There was discussion about Relay, the neighborhood crime watch application for non-emergency events. Officer Tiffany Mastin, IMPD North, advised that IMPD now uses Relay, which is the successor to the CrimeWatch application used by the town, and IMPD plans to expand its deployment in the community. M. Burger will work with her regarding the Town's needs and coordination of calls between IMPD and TOWC patrol. The "patrol when possible" was a popular feature used by our residents in the original CrimeWatch app that is no longer available on Relay. Residents will need to request PWP by emailing the Town Marshall, as in the past.

Officer Mastin advised that newly appointed IMPD North District Commander Michael Wolley will hold a virtual meeting with the community at 6:30 PM February 18, 2021. Anyone interested can register at https://urldefense.com/v3/_https://indy.webex.com/indy/onstage/g.php?MTID=e8f87ccc1aeea7c1b8908d37d1ea60ca8_!!AqUcmB9Oakh!mm3UmQgkzaTtXMLFUtEoKKYw6NziPX3iuUgrK3ApGQn9QF9bqojphr9BzWNdzW_YutQxSAS_ .

8. T. Sandifur updated the council regarding construction-related fees. A permit or fee directly related to road damage would be difficult to impose from a code standpoint. The discussion shifted to enforcement of the town's current ordinance requiring a plan submission to the town for any construction having an impact on the discharge of drainage to the right-of-way. Such a plan would be reviewed by an engineer for approval. A fee would be charged for the engineering review and an administration fee for issuing the permit.

M. Burger reported on her conversation with Willie Hall of CrossRoad Engineers on providing this service. CrossRoads provides similar services for Meridian Hills, Avon and other municipalities.

M. Neff tasked T. Sandifur to report back to the council on a plan/options to enforce the existing ordinance with construction and drainage damage to the roads and right-of-way being of primary importance. M. Burger will invite Mr. Hall to the next meeting to make a proposal on scope of services and a fee schedule for the council's consideration.

M. Burger mentioned that Meridian Hills has a set-back ordinance that has more restrictions than the City's code. She will distribute the ordinance for information purposes only.

The next regular meeting of the Town Council is scheduled for Monday, April 12, 2021 at 7:30 PM.

There being no further business, the meeting was adjourned on a motion by M. Neff, seconded by M. Wernke.

Minutes recorded by R. Parrin, Town Clerk-Treasurer.