Town of Williams Creek

Minutes – Town Council meeting Monday, August 12, 2019
Hollyhock Hill Restaurant

Attendance:

Present:

Michael Wernke, Town Council Member
Bob Parrin, Clerk-Treasurer
Lynn Yates, Town Attorney
Allen Kasper, Town Marshall
Craig Skelton, Town Council Member
Jason Sturman, Town Council Member
Maureen Burger, Town Council President

Absent:

Matt Neff, Town Council Member

Others present:

Beth Peyton
Dennis Dann
Michael Moulton

Agenda and discussion:

1 .Council president M. Burger called the meeting to order at 7:30pm.   A quorum was reached with four council members present.

2. M. Burger asked for comments and a motion to approve the meeting minutes of June 10, 2019. There being no comments, on a motion by J. Sturman, seconded by M. Werke, a unanimous vote approved the minutes as written.

3. R. Parrin updated the Council on Town finances at the end of July, 2019 reflected in the financial report previously distributed to Council members. Extraordinary items were the Comcast and Eagle Eye payments for the security camera system.

4. A draft of the 2020 Budget was distributed to the Council. The Council discussed goals for the Town in 2020, and noted that trees and roads are priorities. Further discussion ensued, particularly about funds for additional road repair. R.Parrin stated that DLGF projects about $27,000 in total for MVH and LRS funds in 2020. He suggested another application for 2020 CCMG should be made. C. Skelton mentioned that the current grant project must be closed out prior to another application. That should not be an issue.

5. R. Parrin reported that the resurfacing of portions of Sycamore Road, Willow Spring and Forest Blvd as well as Broadway Street and 81st Street will commence August 26 and should be completed that week. The scope of work has increased as some sections will require deep base repair due to heavy vehicle traffic. R. Parrin arranged with DPW to split the additional cost. This requires an additional $14,532.12 appropriation of Town funds for the project.

On a motion by M. Wernke, seconded by C. Skelton, the Council unanimously appropriated $14,532.12 for the additional work. R. Parrin will obtain a written agreement with DPW for the entire scope of work.

The pothole at 7979 Morningside was reported and has been temporarily covered by Citizens.

There was discussion of about repairing other potholes in Town roads that will not be covered by the resurfacing later this month. M. Wernke offered to survey the roads and provide a map to R. Parrin who will get contractor pricing to complete the repairs this season.

6. R. Parrin reported on all Council members and the Clerk-Treasurer have been placed on the November 2020 ballot by the Marion County Election Board.

7. A. Kasper reported that there were no significant incidents the past two months.

At present the Town's CrimeWatch app has increased to 76 users with a total of 46 events reported. Also, a recent change in ownership of the app will result in a lower cost to the Town as a charter client of the new owner.

8. Report on Safety and Security Committee

   A. Kasper advised that the enhanced security camera system is operational and the server collects HD quality video.

9. Reports were made by the Sense of Place committee.

   - L.Yates reported that there were 75 attendees at the June 21 new resident get-together at her home. J. Berman provided food from Bazbeaux's. P. Hefner and B. Peyton were recognized for their help hosting the event.
   - There was discussion about hosting a Town wide event this Fall. M. Burger will solicit feedback from residents in a newsletter to judge the level of interest.

10. L. Yates reported that INDOT has accepted the Town's ADA compliance program documents and has determined that the Town is in good faith compliance. This program is now required by INDOT for State funded projects like the CCMG grants. C. Skelton was recognized for attending the INDOT training program   Bias training for all Town employees will need to be completed and documented. A. Kasper to get training certificates for all deputies and R. Parrin will provide the same.

11. Beautification projects

   - There was discussion about the reported drainage issues in the Town's common area at Forest and Penn. R. Parrin offered to engage DPW engineering about improving the drainage to the southeast of this intersection. Required landscaping of the common area will be scheduled based on implementation of a drainage plan.

   - J. Sturman provided an update on the application process for a DNR grant for either an inventory of Town trees in the ROW or a grant to purchase tree plantings. After discussion, it was agreed to apply for a grant to plant trees along the ROW to replace old growth that has died over the years. The deadline for submission is September 2. On a motion by M. Wernke, seconded by C. Skelton, it was unanimously agreed to appropriate $10,000 as a 50/50 match should the Town be successful in obtaining an award.

   - R. Parrin reported that the sign post at Willow Spring and Ridge has been made upright and the signs have been cleaned. He also mentioned that the damage to the light post at the south end of Ridge has been repaired however making it upright has proved problematic. Additional base work will be needed.

   - There was discussion about property listings/advertising that inaccurately depict the property as being in the Town of Williams Creek or promote the property by using the town name. Council

indicated support for notifying realtors and others. Council requests that such communication be shared when done to ensure a cohesive message.

There being no further business the meeting was adjourned at 9:15pm on a motion by C. Skelton, seconded by M. Wernke.

Per DLGF requirement, the public hearing of proposed the 2020 budget and net tax levies and is scheduled for Monday, September 9, 2019 at 7:30 PM at Hollyhock Hill restaurant.

The next regular meeting of the Town Council is scheduled for Monday, October 14, 2019 at 7:30 PM at Hollyhock Hill restaurant.

Minutes recorded by R. Parrin, Town Clerk-Treasurer.