

Williams Creek Town Council Meeting

Hollyhock Hill Restaurant

Meeting Minutes

October 9, 2023 @ 7:30 PM

Attendance:

Present:

Allen Kasper, Town Marshal
Jason Sturman, Town Council Member
Bob Parrin, Clerk-Treasurer
Michael Wernke, Town Council Member
Matt Neff, Town Council President
Matt Hills, Town Council Member
Heather Murphy, Town Council Member

Absent:

Trent Sandifur, Town Attorney

Others present:

Reginald Jones
Tracey Jones
Cynthia Bargar, TrustIndiana

Agenda and discussion:

1. M. Neff called the meeting to order at 7:30pm. A quorum was reached with five council members present.
2. M. Neff asked for comments and a motion to approve the meeting minutes of August 14, 2023. There being no comments, on a motion by M. Wernke, seconded by M. Hills, a unanimous vote approved the minutes as written.
3. At R. Parrin's invitation, Cynthia Barger of TrustIndiana presented its services as a State authorized investment pool for local Indiana governmental units. Areas covered included the safety of investments, liquidity, minimum balance requirement and fees. Only public funds may be invested. More can be found at <https://www.trustindiana.in.gov>.

Recent returns of 5.35% exceed what is available from traditional banks while providing the necessary liquidity for these investments. The town currently has cash balances that would support establishing an investment account.

On a motion by M. Hills, seconded by M. Wernke, the council voted unanimously to establish an account with TrustIndiana. As clerk-treasurer, R. Parrin will create and fund an account and set up corresponding accounts in the town's books.

4. R. Parrin presented the previously distributed September financial reports. Extraordinary items for the month were \$70k for strip patching completed in the month, a \$10k increase in patrol hours as approved

by the council, and a \$10k annual payment for the police vehicle. On a motion by M. Wernke, seconded by H. Murphy, the financial report was accepted. A letter concerning recovery of some of the road work expenditure from responsible homeowners will be drafted..

5. R. Parrin presented the 2024 budget for adoption having been previously published for comment. Resolution 2023-02, adopting the budget as presented, was placed in motion by M. Hills, seconded by J. Sturman, and passed unanimously. The signed resolution Form 4 will be uploaded to Gateway.

6. Town Marshal A. Kasper had no items to report for the period. A request to troubleshoot the power outage at Penn and Willow Spring has been made. At the request of the council, there will be an increase in speed limit enforcement, and a continuation of increased patrol frequency.

With Halloween approaching, increased patrol during the evening hours that day will be made. Regarding the traditional treats for trick-or-treaters, on a motion by M. Wernke, seconded by M. Hills, \$250 for candy purchases was authorized unanimously.

7. An ordinance regulating solicitation in the Town was presented for first reading. The second reading will occur at the December meeting. A copy of the proposed ordinance will be posted on the Town's website.

8. R. Parrin presented a proposal to upgrade the Town's camera system with newer technology. Copies were distributed to the council members and Town Marshal for consideration. Funding could be covered by the remaining balance in the security camera fund plus MVH revenue.

9. M. Neff led a discussion about installing traffic calming infrastructure including speed tables and simple roundabouts. R. Parrin will work to develop conceptual drawings and budgetary pricing from Crossroad Engineers to be presented for discussion at the December council meeting.

10. The Town is in need of a replacement for the CrimeWatch app. M. Hills advised that he would research alternatives such as NextDoor, GroupMe, Citizens app, and a private Facebook site and report back to the council.

11. M. Hills and P. Hefner met with an arborist regarding a reforestation plan for the town. He will research applying for per capita grants from "Tree City USA".

12. Based on the successful Town fall social event, M. Wernke offered to chair a committee to organize a similar function in the spring of 2024.

13. Regulation of short term rentals was tabled until December when the town attorney will share his latest thoughts.

14. The town council approved the Burton drainage permit.

15. The council approved purchase of a winter banner at \$60 each.

16. With leaf season approaching, J. Sturman requested that the town remind residents of the contractor noise ordinance prohibiting outdoor work at 6 pm Monday – Saturday.

There being no further business, on a motion to adjourn by M. Wernke seconded by H. Murphy, the meeting was adjourned.

The next formal meeting of the Town Council is scheduled for Monday, December 11, 2023 at 7:30 PM at Holly Hock Hill restaurant.

Minutes recorded by R. Parrin, Clerk-Treasurer.