

Williams Creek Town Council Meeting

Hollyhock Hill Restaurant

Meeting Minutes

December 12, 2022 @ 7:30 PM

Attendance:

Present:

Allen Kasper, Town Marshal
Jason Sturman, Town Council Member
Heather Murphy, Town Council Member
Matt Hills, Town Council Member
Bob Parrin, Clerk-Treasurer
Matt Neff, Town Council President
Trent Sandifur, Town Attorney

Absent:

Michael Wernke, Town Council Member

Others Present:

Tom & Patty Hefner
John Shelbourne

Agenda and discussion:

1. M. Neff called the meeting to order at 7:30pm. A quorum was reached with four council members present.

2. M. Neff asked for comments and a motion to approve the meeting minutes of October, 2022. There being no comments, on a motion by M. Hills, seconded by H. Murphy, a unanimous vote approved the minutes as written.

3. R. Parrin presented the financial report. The only item of note was the payment of \$50,463.04 to Rieth-Riley on completion of the Hillcrest and High Drive drainage and road reconstruction project.

R. Parrin introduced and read into the record Ordinance 2022-04, Wage and Salary schedule for 2023. It was noted that the only change from 2022 was the increase to \$25/hour for the town deputy rate as previously discussed at the October council meeting.

On a motion by J. Sturman, seconded by H. Murphy, a unanimous vote approved the ordinance. It will be uploaded to SBOA Gateway along with other required schedules.

4. A. Kasper had no incidents to report other than vandalism to two mailboxes. An automobile of interest was captured on video surveillance system.

5. Common area maintenance

- A replacement spruce tree will be installed by Greenview Landscaping, most likely in January. in the common area at Forest and Morningside. R. Parrin located a 10' tree and advised Greenview.
- Green Arbor removed three dead trees in the town common area at Forest and Pennsylvania. R. Parrin will take action to remove the brush in this area.

6. Signage and lighting

- R. Parrin reported that the power to the light and camera at Sycamore and Westwood was restored at AES expense.
- A new street sign bracket and stop sign will be installed at Forest and College following an automobile collision with the same. DPW repaired the street light.

8. Website:

- M. Hills will move ahead with refreshing the town web site. It was agreed that the url will be shortened to williams creek.org.
- Email addresses for the town will be instituted. They are towncouncil@williams creek.org, clerktreasurer@williams creek.org and police@williams creek.org. Email will be forwarded to personal addresses for action.

9. Directory

- H. Murphy advised that the updated town directory has been published and distributed. It is the intention to make a read-only directory available on the web site, with access to residents controlled by user ID and password.

10. Town Ordinances

- T. Sandifur sent council members a redline draft of the existing town code that included feedback from town officials. He solicited feedback from all on the consolidated comments. The intention is publish a working draft by the February meeting followed by a public hearing and the required two readings at subsequent meetings.

11. New business

- M. Neff raised the issue of enforcement of the town ordinances, in particular the Sunday work prohibition and the noise ordinance. After a lengthy discussion, it was agreed that enforcement should be applied consistently. One special case requires further consideration and may be addressed with the re-codification of the town ordinance.
- M. Neff confirmed that Ball State Urban Planning Department has committed to develop a town strategic plan during the upcoming semester. Public input will be solicited at some point in the process.
- The Pennsylvania Street bridge over Williams Creek is moving forward at DPW. It is planned to be completed by year end 2024. It will necessitate the full closure of Pennsylvania during construction.
- M. Hills attended the regular meetings of several community groups in the area. He briefed the council on developments that are in process at Nora, Broad Ripple and other locations.

There being no further business, on a motion to adjourn by H. Murphy, seconded by J. Sturman, the meeting was adjourned.

The next formal meeting of the Town Council is scheduled for Monday, February 13, 2023 at 7:30 PM at Holly Hock Hill restaurant.

Minutes recorded by R. Parrin, Clerk-Treasurer.