

# Williams Creek Town Council Meeting

## Hollyhock Hill Restaurant

### *Meeting Minutes*

**December 11, 2023 @ 7:30 PM**

Attendance:

Present:

Allen Kasper, Town Marshal  
Jason Sturman, Town Council Member  
Bob Parrin, Clerk-Treasurer  
Michael Wernke, Town Council Member  
Matt Neff, Town Council President  
Matt Hills, Town Council Member  
Heather Murphy, Town Council Member

Absent:

Trent Sandifur, Town Attorney

Others present:

Hayley Sears, Taft Stettinius & Hollister LLP  
Matt Pfeffer  
Joe Calderon  
Patty Hefner  
Willie Hall, Crossroad Engineers

Agenda and discussion:

1. M. Neff called the meeting to order at 7:30pm. A quorum was reached with five council members present.
2. M. Neff asked for comments and a motion to approve the meeting minutes of October 9, 2023. There being no comments, on a motion by H. Murphy, seconded by M. Wernke, a unanimous vote approved the minutes as written.
3. R. Parrin presented the previously distributed November, 2023 financial reports. Extraordinary item was a \$757.66 receipt for a distribution of Marion County Court costs 2015-2022.  
  
An expenditure of \$1,749.5 to Blingle Lighting for holiday lights was approved for payment. On a motion by M. Wernke, seconded by J. Sturman, the financial report was accepted.  
  
It was also noted the town received the 1782 Form which accepted the town's submission for the 2024 Budget's appropriations and tax rates. The tax rate was slightly lower as the final assessed value was slightly higher than estimated. This has no impact on the property tax collections.
4. A. Kasper had no items to report for the period. There have been more calls on Meridian Street accidents, mostly due to the road construction. This should be reduced once construction has been completed.

The increase in patrol hours and traffic monitoring has noted a number of stop sign violations, however no speeding incidents. The council requested that he make a monthly report on these statistics..

5. The solicitation ordinance second reading was presented and on a motion by J. Sturman, seconded by H. Murphy, the ordinance was adopted. R. Parrin will post it on the town web site. .

6. R. Parrin presented the quotation for upgrading the security video system with 360 deg high resolution cameras, an upgraded server, and more reliable modem enclosures. Copies had been distributed to the council members and town marshal in October. It is the same system that the city employs. On a motion by M. Wernke, seconded by M. Hills, a unanimous vote awarded the contract to Continental Contracting Services for \$41,137.00. Funding will be covered by the remaining balance in the Security System and ARPA funds.

7. W. Hall of Crossroad Engineers presented for discussion conceptual drawings and budgetary pricing the installation of traffic calming infrastructure including speed tables and simple roundabouts.

The advantages and disadvantages of these traffic calming modification to the town's existing roads were discussed. Possible financing sources include CCMG and INIP grants. M. Neff thanked him for the concepts presented for the council's consideration as the town further considers the optimal initial solution to present to town residents.

8. M. Hills advised that he will have an outline for a reforestation plan for the town as well as funding possibilities for the council to consider at the February meeting.

9. Regulation of short term rentals was tabled by M. Neff until February when the town attorney can be present.

10. Hayley Sears of Taft provided input on passing a resolution allowing the town to take the standard allowance for the use of ARPA funds received to date. Previously, the town approved ordinance 2021-03 to set up a specific fund for ARPA funds. R. Parrin advised that all ARPA funds receipts reside in this fund.

This ordinance should have been introduced for adoption using two readings. To correct this oversight, Ordinance 2023-03 was introduced for the same purpose. With a unanimous vote by the council, the two rerading rule was suspended, allowing a single vote. On a motion by M. Wernke, seconded by H. Murphy, the council unanimously adopted Ordinance 2023-03. A resolution to elect the ARPA standard allowance will be presented at the February meeting.

11. M.Neff requested that comments to the draft codification of town ordinances be submitted to the town attorney for discussion at the February meeting.

There being no further business, on a motion to adjourn by M. Wernke seconded by H. Murphy, the meeting was adjourned.

The next formal meeting of the Town Council is scheduled for Monday, February 12, 2024 at 7:30 PM at Holly Hock Hill restaurant.

Minutes recorded by R. Parrin, Clerk-Treasurer.