

# Williams Creek Town Council Meeting

## Hollyhock Hill Restaurant

### *Meeting Minutes*

October 10, 2022 @ 7:30 PM

Attendance:

Present:

Allen Kasper, Town Marshal  
Michael Wernke, Town Council Member  
Heather Murphy, Town Council Member  
Matt Hills, Town Council Member  
Bob Parrin, Clerk-Treasurer  
Matt Neff, Town Council President  
Lorenzo Murillo, representing Town Attorney Trent Sandifur

Absent:

Jason Sturman, Town Council Member

Agenda and discussion:

1. M. Neff called the meeting to order at 7:30pm. A quorum was reached with four council members present.

2. M. Neff asked for comments and a motion to approve the meeting minutes of August, 2022. There being no comments, on a motion by M. Hills, seconded by H. Murphy, a unanimous vote approved the minutes as written.

3. R. Parrin presented the September financial report. There was nothing extraordinary to report. Of note is that the town has not yet received the DPW invoice for the High & Hillcrest project. He will follow up on this as it should be included in the 2022 final results.

R. Parrin introduced and read into the record Ordinance 2022-04, Adoption of the 2023 Budget. On a motion by M. Hills, seconded by H. Murphy, a unanimous vote approved the ordinance. It will be uploaded to SBOA Gateway along with other required schedules.

4. A. Kasper had no incidents to report and there have been no findings for the contractor truck reportedly taken from a resident's property.

- With Halloween upcoming, on a motion by M. Wernke, seconded by M. Hills, a unanimous vote by the council authorized up to \$200 for the purchase of candy.
- The issue of construction site security at 510 East 81<sup>st</sup> was discussed. The property owner has been placed on notice regarding his responsibility to maintain a secure site 24/7. Further action will be taken by the council as required.

- A yellow door tag notifying homeowners of potential violations of town code is now available. Any such notices will be issued by the town marshal.

#### 5. Traffic and pedestrian safety

- R. Parrin contacted American Structurepoint regarding a feasibility study on ways to calm the traffic at Willow Spring and Sycamore and on Forest Blvd. American Structurepoint engineered many of Carmel's roundabout intersections. Speed tables will also be considered.

#### 6. Signage and lighting

- R. Parrin reported that the power to the light and camera at Sycamore and Westwood was apparently disconnected by AES during a resident's project to remove the power pole and bury the utility cables. The town's disconnect switch was also removed. AES has been contacted regarding corrective action.
- The street light at Forest and College (AES light) as well as the town's street and stop sign were struck by a vehicle. There is no crash report of this incident. A new bracket and sign will be ordered. At the town's request, DPW is expediting the repair of the street light.

#### 8. Website:

- M. Hills advised that the current squarespace platform can offer user ID and password access. Email addresses for the town can be available. Forwarding email to personal addresses is possible as is reply functionality from the same.
- It is suggested that the town url be shortened to williams creek.org and that we use godaddy.com as the hosting service.
- A complete proposal will be presented at the December council meeting.

#### 9. Directory

- H. Murphy advised that the town directory is in the process of being updated. Several addresses are missing up-to-date information. She solicited council assistance to complete the task. Printing will follow.

#### 10. Town Ordinances

- Further to a rewrite and update of the town code to make the requirements and penalties more clear for each violation, council members are encouraged to submit comments and changes to the town attorney. He will then assemble a draft including comments for review at the December council meeting.

#### 11. New business

- M. Neff confirmed Ball State's interest in assisting the town develop a strategic plan during the upcoming semester.
- The issue of short term rentals of properties in town was discussed. It was agreed to look further into controls beyond current code limitations.
- A replacement spruce tree is required in the common area at Forest and Morningside. M. Neff will inquire about finding a nursery for a tree. R. Parrin will contact the city's tree service as well.
- The subject of drainage along Morningside from High to Forest was discussed. The town will follow up on the DPW project number associated with this problem.

- The council stated that it has no objection to the drainage improvements at 8100 Morningside Drive.

There being no further business, on a motion to adjourn by M. Wernke, seconded by M. Hills, the meeting was adjourned.

The next formal meeting of the Town Council is scheduled for Monday, December 12, 2022 at 7:30 PM at Holly Hock Hill restaurant.

Minutes recorded by R. Parrin.